



Research Training Centre

## Trainee Conference Award Application

Please email your completed application form, abstract acceptance, registration receipts to [rtc@smh.ca](mailto:rtc@smh.ca).

### PART A: Trainee Information

<b>Trainee Name</b>		
<b>Trainee Type</b>	<input type="checkbox"/> Graduate Student	<input type="checkbox"/> Postdoctoral Fellow
<b>E-mail Address</b>		
<b>Supervisor</b>		
<b>Supervisor E-mail</b>		
<b>Graduate School: (if applicable)</b>		
<b>Name of Conference</b>		
<b>Location of Conference</b>	Online	
<b>Date(s) of Attendance</b>	From (mm/dd/yy):	
	To (mm/dd/yy):	

### PART B: Reimbursement Information

<b>Supervisor Account #</b> Format: Company (X) – AU (XX) – Activity (XXXXX-XXXXX)	
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### PART C: Signatures

We agree that all submitted receipts are originals covering the expenses for travel. We agree that none of these expenses have been reimbursed through any other source of funding and understand that this application will not be processed if found otherwise.

Signature of Trainee: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

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|---------------------|---|
| <b>Please Note:</b> | 1. Maximum amount of reimbursement is <b>\$250 CAD</b> – this will be transferred to your supervisor's account. |
|                     | 2. Please submit original receipts to your PI, and copies of receipts to the RTC.                               |